

**APPLICATION FOR AUTHORISATION AS  
AN ATHLETE'S REPRESENTATIVE**

I, \_\_\_\_\_, hereby apply to  
(Full name)

**JAMAICA ATHLETICS ADMINISTRATIVE ASSOCIATION (JAAA)**

(Name of IAAF Member Federation)

for Authorisation as an Athlete's Representative ("AR") pursuant to the IAAF Athletes' Representatives Regulations ("AR Regulations").

Before making and signing this Application Form, I have received and read the AR Regulations and the Standard Athlete/AR Agreement (the "Standard Agreement"), current copies of which have been provided to me along with this Application Form and which are incorporated herein by reference. I agree to be bound by and conform to the AR Regulations.

I ask that my answers to the following questions be considered as part of this Application. I understand that absolute and complete candour is required and that any false, misleading or incomplete statement in an answer on this Application Form may result in the denial, suspension, withdrawal or revocation of my Authorisation as an AR.

I understand and acknowledge that any violation of IAAF Rules or Regulations or any breach of any agreement entered into with any IAAF Member Federation or Athlete in my capacity as an AR may result in a revocation of my Authorisation as an AR.

I understand that this Application and the answers, statements and information I have provided are designed to benefit the Athletes and IAAF Member Federations by helping to ensure qualified representation. I unconditionally agree that the information contained herein may be maintained and used by IAAF Member Federations in performing their functions and may be provided by IAAF Member Federations to individual Athletes and Meeting Organisers.

I understand that only those persons authorised and, where applicable, recognised by IAAF Member Federations as an AR will be permitted to represent Athletes in performing services described in the AR Regulations.

I understand and agree that every agreement for the performance of an AR's services which I enter into with an Athlete (including any modification, extension or renewal of an agreement) shall and must be in the form of the Standard Agreement set out in Appendix 3 of the AR Regulations. It is understood that addenda and amendments to the form are permitted as long as they are consistent with the intent of the said Standard Agreement. (This will include addenda, amendments and modifications as a result of negotiations between the Athlete and the Athlete's Representative relating to compensation and further relating to any provisions that must be amended to conform with the laws of the country under which the agreement is entered into.)

If I am granted Authorisation, I will save and hold harmless the IAAF Member Federations and the IAAF, their officers, employees and representatives from any liability whatsoever resulting from my acts of commission or omission in providing services to any Athlete in connection with his individual compensation negotiations with any entity or in connection with any subsequent enforcement of such individual contract.

If I am denied Authorisation or if subsequent to obtaining Authorisation it is revoked, withdrawn or suspended pursuant to the AR Regulations, I agree that the exclusive remedy in any such case is through the procedure set forth in the AR Regulations.

I agree to be bound by and to follow the laws applicable to the IAAF Member Federation in the jurisdiction where this Application has been made and also the laws applicable to those IAAF Member Federations in whose jurisdiction I have subsequently been recognised. I understand and recognise that this Application and any subsequent Authorisation must be made in accordance with the AR Regulations.

In consideration for being accorded the opportunity to obtain Authorisation status, I further agree that this Application and the Authorisation, if one is issued to me, and the AR Regulations, shall constitute a contract between me and the:

**JAMAICA ATHLETICS ADMINISTRATIVE ASSOCIATION (JAAA)**  
(Name of IAAF Member Federation)

I agree to pay to the IAAF Member Federation that is responsible for Authorisation any reasonable administrative or other fee that may be assessed for ARs.

I also agree that, if any changes occur in any answer to any of the questions in this Application, I shall file an amended answer with the IAAF Member Federation in a prompt manner and in no event exceeding sixty (60) days from the time of the change in the answer.

**ALL QUESTIONS MUST BE ANSWERED COMPLETELY  
ALL ANSWERS MUST BE TYPED**

**1) GENERAL**

a) Home Address:

\_\_\_\_\_

Postal Code: \_\_\_\_\_

If you have resided elsewhere within the previous ten (10) years, please indicate as follows:

Other Home Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Other Home Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Social Insurance No.: \_\_\_\_\_

Birthday: \_\_\_\_\_ Birthplace: \_\_\_\_\_  
(MM/DD/YEAR)

Citizenship: \_\_\_\_\_

Passport No. \_\_\_\_\_ Country of Issuance: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Telephone: \_\_\_\_\_

Mobile Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
(Mandatory)

b) Have you ever been known by any other name or surname? \_\_\_\_\_ If Yes, state all names used and when used (including, if you are a married woman, your maiden name):

\_\_\_\_\_

c) Have you made any previous applications for authorisation as an IAAF Member Federation Athlete's Representative? \_\_\_\_\_  
If Yes, please state all previous applications and set out the specifics of any refusals.

\_\_\_\_\_

\_\_\_\_\_

d) Name of Partners and Business Associates:

\_\_\_\_\_

e) Partners' and Business Associates' employers and addresses:

\_\_\_\_\_

f) Does your partner have any business relationship with the IAAF Member Federation or with the IAAF or any of its Area Associations? \_\_\_\_\_ If Yes, specify in detail:

\_\_\_\_\_

\_\_\_\_\_

## 2) **EDUCATION**

a) Law or Graduate School attended:

\_\_\_\_\_

School, City, Province/State, Country

Dates of Attendance: from \_\_\_\_\_ to \_\_\_\_\_  
(Month/Year) (Month/Year)

Degree: \_\_\_\_\_ Date Awarded: \_\_\_\_\_

b) Colleges or Universities Attended:

\_\_\_\_\_

(Name) (City) (Dates Attended) (Degree)

\_\_\_\_\_

(Name) (City) (Dates Attended) (Degree)

\_\_\_\_\_

(Name) (City) (Dates Attended) (Degree)

c) High School Attended:

\_\_\_\_\_

(Name) (City) (Dates) (Diploma -Y/N)

## 3) **EMPLOYMENT STATUS & BUSINESS STRUCTURE**

a) I am currently: (Check One)

Employed by:

\_\_\_\_\_

(Name of Employer) (Address) (Telephone)

\_\_\_\_\_

(Dates of Employment)

\_\_\_\_\_

(Nature of Employment)

Self-Employed:

b) If self-employed, state the nature and location of your business:

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c) For the past ten (10) years state the names of your employers, their addresses, the positions you have held, and dates of your employment:

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d) For each business, firm or organization with which you are presently affiliated, identify the office (including address and telephone number) at which the business of representing professional Athletes is customarily conducted. If there is more than one location, designate the principal office:

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e) For each such business, firm or organization, state whether it is a sole proprietorship, corporation, partnership, or other entity (specify):

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f) If such business is a partnership, state the name of each partner as hereinafter set out; if it is a corporation, state the name of each officer and members of the board of directors as hereinafter set out. For each of the aforesaid, identify those partners, associates, officers or members of the board of directors who are involved in athletics.

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g) Identify each person who (a) has a significant ownership interest in your firm or organization; (b) has wholly or partially financed your firm or organization (other than financing or credit extended in the ordinary course of business by lending institutions); or (c) directly or indirectly exercises or has the power to exercise a controlling influence over the management of your firm or organization:

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h) Describe fully the nature of each of your businesses, firm(s) or organization(s):

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i) With respect to your present business, list each person engaged in the representation of the Athlete(s) and their area of specialty, if any:

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**4) PROFESSIONAL REPRESENTATION EXPERIENCE (during the past 5 years)**

a) Please list below (or attach a list which includes) the names of every Athlete you are now representing or have represented in the past in individual contract negotiations, including the type of representations:

<hr/>	<hr/>

b) List the names of all Coaches, professional employees of any IAAF Member Federation, the IAAF, or Meeting Organizers that you are currently representing or that you have represented in the past five (5) years in individual contract negotiations related to Athletics:

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c) Apart from Athletics, list any other sports you currently represent or have previously represented any individuals, state whether you have been approved as an Athlete's Representative in such sport (and the date of approval) and for each such sport specify the number of Athletes you currently represent:

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d) Elaborate any further involvement in Athletics (personal athletic achievements, coaching, event organization experience, representing Athletes etc.):

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- e) List any affiliation to governing bodies, particularly in relation to Athletics, including the organization of Athletics meetings:

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- f) Do you hold any official appointed or elected positions within the governing body of the IAAF Member Federation or the IAAF? \_\_\_\_\_ If Yes, please supply details:

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**5) SERVICES AND FEE ARRANGEMENTS**

- a) What services do you or your firm provide to Athletes? (Place a check next to each service provided)

Competition Participation _____	Investment _____	Counseling _____
Contract Negotiation _____	Estate Planning _____	
Litigation/Arbitration _____	Tax Planning _____	
Financial Planning _____	Appearances/Endorsements _____	

Other Services (explain) \_\_\_\_\_

- b) If you do not provide services in one or more of the above areas do you make referrals or otherwise assist Athletes in securing such services? If so, describe what you do in this regard (include name and address of each individual/firm to which you customarily refer Athletes for each such service):

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Do you receive a commission or a fee for such referrals? Please describe:

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- c) With respect to the areas in which you do not provide services, do you: (a) have an ownership interest in; (b) wholly or partially finance; or (c) directly or indirectly exercise a controlling influence over any firm or organization that does provide such services?

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If so, list the name and address of each firm or organization, the services it provides, and a detailed explanation of your relationship to and/or involvement with it (including financing relationships):

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\_\_\_\_\_  
\_\_\_\_\_

d) Do you have an agreement, understanding or referral relationship of any kind with any individual, firm or organization pursuant to which such individual, firm or organization solicits or encourages Athletes to use your services? \_\_\_\_\_

Do you provide any compensation or other consideration to such individual, firm or organization? If so, explain fully, including the name and address of each person, firm or organization:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

e) Do you invest and/or manage money or assets (including funding) for your Athlete clients? If Yes, you must be bonded in the amount equal to the assets you handle. Please provide below the details, amount of the bond, the name and address of surety or bonding company. As well please enclose a copy of same with your application. Failure to do so will result in your application being returned.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

f) Do you or any affiliated organizations or persons listed above receive any fees, commissions, rebates or other compensation other than as provided in the Standard Agreement as a result of:

- i) the Athlete's purchasing any securities or funds (stocks, bonds, mutual funds, real estate or other investments)?\_\_\_\_\_;
- ii) the Athlete's purchasing any form of insurance (disability, life, casualty, etc.)?\_\_\_\_\_;
- iii) the Athlete's making any endorsements, appearances or other licensing arrangements?\_\_\_\_\_.

If so what is the basis of compensation received as a result of your representation of the Athlete in the above categories?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are these additional forms of compensation fully disclosed to the Athlete?\_\_\_\_\_in writing?\_\_\_\_\_Are these additional forms of compensation deducted from the fees you charge?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**6) LAWYERS AND LAW GRADUATES**

- a) Name all jurisdictions and courts in which you are admitted to practice law. Include dates of admission, attorney registration number, and status (e.g. active, inactive, nonresident, suspended, etc.)

Jurisdiction	Date of Court Admission	Attorney Registration	Status

- b) Have you ever been denied admission to the practice of law in any jurisdiction (other than for failure of bar examination) or been denied access to the bar exam of any jurisdiction? (If so, provide a detailed explanation of the reason you were denied and the name of the jurisdiction in which you were denied.)

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- c) Provide the name, location and dates of admission of each bar to which you are, or have been admitted to practice:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**7) ALL APPLICANTS**

- a) Are you a member of any business or professional organization which directly relates to your occupation or profession? \_\_\_\_\_ If Yes, please list:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- b) Please list any occupational certifications, professional licenses or other similar credentials (i.e., Certified Public Accountant, Chartered Life Underwriter, Registered Investment Advisor, etc.) you have obtained other than college or graduate school degrees, including dates obtained:

\_\_\_\_\_

\_\_\_\_\_

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- c) Have you ever been denied an occupational certification or professional license, franchise or other similar credentials for which you applied? If Yes, please explain fully:

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- d) Do you have currently pending any application for an occupational certification or professional license, franchise or other similar credentials? If Yes, please describe and indicate the status of each such application:

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- e) Have you ever been suspended, reprimanded, censured, or otherwise disciplined or disqualified as a member of any profession or as a holder of any public office? If Yes, please describe each such action, the date(s) of occurrence, and the name and address of the authority imposing the action in question:

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- f) Are any charges or complaints currently pending against you regarding your conduct as a member of any profession or as a holder of public office? If Yes, please indicate the nature of the charge or complaint and the name and address of the authority considering it:

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- g) Has your right to engage in any profession or occupation ever been disqualified, suspended, withdrawn, or terminated? If Yes, please explain fully:

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- h) Are you registered or have you applied to be registered by any country, territory, state or province which has promulgated statutes regulating Athlete's Representatives? If Yes, list provinces and status of registration:

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- i) Have you ever been convicted of or plead guilty to a criminal charge, other than minor traffic violations? If Yes, please indicate nature of offense, date of conviction, criminal authority involved, and punishment assessed. It is necessary that you provide an official record of the criminal charge.

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j) Have you ever been a defendant in any civil proceedings, including bankruptcy proceedings, in which allegations of fraud, misrepresentation, embezzlement, misappropriation of funds, conversion, breach of fiduciary duty, forgery, or legal malpractice were made against you? If Yes, please describe fully and indicate results of the civil proceeding(s) in question:

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k) Have you ever had legal proceedings initiated against you by any Athlete's Association, Member Federation, Meeting Organizer or the IAAF for any reason? If Yes, please describe fully and indicate the results of the civil action in question:

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l) Have you ever been associated with, or have any knowledge of any doping violation or betting activity by an Athlete? \_\_\_\_\_ If Yes, please describe:

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m) Have you ever initiated legal proceedings against any Athlete for any reason? \_\_\_\_\_ If Yes, please describe fully and indicate the results of the civil action in question:

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n) Have you ever been adjudicate insane or legally incompetent by any court? \_\_\_\_\_ If Yes, please provide details:

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o) Were you ever suspended or expelled from any college, university, or law school? \_\_\_\_\_ If Yes, please explain fully:

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p) Has any surety or any bond on which you were covered been required to pay any money on your behalf? \_\_\_\_\_ If Yes, please describe the circumstances:

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q) Are there any unsatisfied judgments of continuing effect against you (other than alimony or child support)? \_\_\_\_\_ If Yes, provide full details:

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**8) RELATIONSHIPS WITH OWNERS**

a) Do you, your corporation or any other business or related entity you have an interest in or anyone else in your firm or organization, have a proprietary interest in any professional sports team or in any meet organizing group? \_\_\_\_\_ If so, describe fully:

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b) Are you now, or have you ever been, a partner or joint investor in any enterprise with a principal owner or officer of any professional sports team or in any meet organizing group? \_\_\_\_\_ If so, describe fully:

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c) Excluding Athletes, do you or anyone else in your firm or organization currently represent any partner, stockholder, management official, or other employee (including, but not limited to, Meeting Organisers or their employees, IAAF Member Federations or their employees, coaches, office personnel, or managers) associated with any IAAF Member Federation, IAAF Area Association or the IAAF in any capacity, for any purpose? \_\_\_\_\_ If so, describe fully:

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d) If you are a lawyer do you or any member of your law firm, serve as counsel to an IAAF Member Federation, the IAAF, or any Meeting Organizer or affiliated entity? If so, describe fully:

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**9) REFERENCES**

a) Please list below the names, addresses and telephone numbers of at least three (3) persons, not related to you, who have known you for at least the last five (5) years and

who can attest to your character. (Names of officers, authorised athletic representatives, or staff members of any IAAF Member Federation or the IAAF may not be used.)

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- b) Please list below the names, current addresses, and current telephone numbers of at least two entities which can attest to your financial credit (e.g., credit card companies, lending institutions, etc.):

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### **ACKNOWLEDGEMENT**

In submitting this Application for Authorisation as an IAAF Member Federation Athlete's Representative (the "Application") to the IAAF Member Federation, I hereby state that I understand, agree, affirm and acknowledge:

1. I have completely and accurately filled out the Application and I will update and supplement the information provided in the Application (including an updated list of those Athletes whom I currently represent) as requested, or at least annually; and I will provide a copy of this Application, as well as any update or supplement to the Athletes I represent, or will represent in the future; and
2. I have not made any material misrepresentation or any false or misleading statements of a material nature in answering any questions on the Application, and, if the IAAF Member Federation should determine I have done so, such determination may constitute grounds for denial, suspension, withdrawal or revocation of an IAAF Member Federation Authorisation as an Athlete's Representative; and
3. The information contained in the Application is designed to assist the IAAF Member Federation member, both present and future, in making informed selections of Athlete's Representatives. The personal data contained in this application will be processed, stored and used by the IAAF Member Federation to the extent necessary and permitted by and in accordance with the applicable privacy and data protection laws. It shall be destroyed in case the Authorisation expires, is revoked or is not necessary for whatever reason. The personal data contained in this application can be transferred in the sole discretion of the IAAF Member Federation to the IAAF or another IAAF Member Federation to whom the Athlete's Representative has applied for authorisation or recognition and it may be used by the IAAF or the said IAAF Member Federations as they deem appropriate in the performance of their functions, provided that the IAAF or such other IAAF Member Federations comply with privacy and data protection laws applicable to them.
4. I hereby to the extent permitted by the applicable law give my permission to the IAAF Member Federation and the IAAF to:
  - a. List my name, address, phone number, and other pertinent private or personal information included under the Athlete's Representatives section on the IAAF Member Federation web site, and any other web site which the IAAF Member Federation designates, including the IAAF;
  - b. Provide the IAAF head office and all Athletes with the information referred to herein for distribution; and
  - c. Distribute the information referred to herein as required.

I waive to the extent permitted by the applicable law any rights I might have had, now have or may have in the future, with respect to any private or personal information referred to in paragraph 4 above and hereby release the IAAF Member Federation and the IAAF from any claims under any privacy or other legislation with respect to the aforesaid private or personal information.

I, \_\_\_\_\_, being first sworn, say that I have read the foregoing questions in the within Application and have personally answered the same fully and honestly and the answers to said questions are true to my knowledge.

\_\_\_\_\_  
Signature of Applicant

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ .

\_\_\_\_\_ a Notary Public in and for \_\_\_\_\_